

Required: Program Officer- Advisory Services

Position: Program Officer – (Advisory Services) Vikasa Centre for Social Entrepreneurship and Business

Responsibility

Location: Hyderabad.

Vikasa International Centre is a center of excellence supports business with social process, development models and resource for both for MSME and Corporate sector. VIC seeks to impart compressive, social advisory to corporate and core industrial sector in improving their social performances. The VIC has 20-acre campus located on Hyderabad ORR at Ghatkesar. VIC is an extended wing of Bala Vikasa, which is a secular non-profit, known for its Sustainable Community Driven Development approaches for over three decades. It has successfully trained hundreds of professionals from over 40 countries across the world and India.

VIKASA INTERNATIONAL CENTRE invites applications for the post of PROGRAM OFFICER- (Advisory Services) from a dynamic and creative candidates who look forward to challenges.

JOB SUMMARY:

The Program Officer – Advisory Services will be primarily responsible for:

- Certified Environmental and Social Impact Assessment (ESAP) professional, with an experience in handling large scale projects for multinational and corporates in India.
- Ability to design and execute SROI / ROI studies – with specific focus on social impact and change
- Ability to develop strategic CSR, measurement and Sustainability advisory for large companies in engaging with social element in business – regulatory compliance management
- Ability to work with R&R projects, social audits, land acquisitions and public consultations
- Experience in social reporting GRI and other frameworks like DPE, SEBI and non-financial reporting
- Business Development: developing annual business plans, exploring potential opportunities, marketing and executing targets in given clientele segment.
- Networking: identifying and developing sub-consultants, subject matter experts (SME) in delivering projects, empaneling with various accreditors as per regulatory requirements.
- Project Management and closure
- Learning & Development: Experience in training / capacity building, supporting in designing and developing training modules, documenting, disseminating success models, and focus on innovation.
- Any other duties as may be assigned by the General Manager /Executive Director

CANDIDATE PROFILE – Qualifications, Skills and Competencies Required:

The ideal candidate should have:

- A postgraduate degree in Management /Sciences /Social Sciences having certifications and accreditations is added advantage
- A minimum 3 - 4 years of experiences in consultancy development preferably in the field of Environmental and social compliance, CSR and sustainability.
- Innovation and creativity with excellent subject knowledge and analytical skills
- Excellent oral, written, communication and presentation skills in English to produce quality reports
- Planning, budgetary, monitoring and execution skills with proven record of achieving results
- Flexible to travel, ability to engage corporate sector clients across the country
- MS Office proficiency and web skills, teamwork, ability to work with a multi-disciplinary team
- Ability to self-start and bring a strong work ethic to the workplace

Reports to: General Manager

Compensation: Competitive, based upon the experience. The non-monetary compensation includes a unique opportunity to be part of an innovative, meaningful, and rapidly growing organization.